



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MINUTES**

WEDNESDAY, JULY 10, 2019 1:30 PM  
Council Chambers

# **COUNCIL MINUTES**

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on July 10, 2019 at 1:30 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 1:30 p.m.

### **2. APPROVAL OF AGENDA**

#2019-0360

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated July 10, 2019 be accepted with the following additions:

Section 4 - Bill Menzie, Delegation

Section 9, b, 4 – Silver Dove Site Plan Agreement Report.

Carried

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

### **4. DEPUTATIONS AND PETITIONS**

- Lower Thames Valley Conservation Authority (LTVCA) representatives Mark Peacock (CAO) and Bonnie Carey (Community Relations Coordinator)
  
- Chief Bill Menzie, Municipal Enforcement Unit – Property Standards By-law (deferred from June 26, 2019 meeting) – introduction of Dwayne Barat, Enforcement Officer with Municipal Enforcement Unit and presentation of enforcement certification.

### **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – June 26, 2019

#2019-0361

Moved by Councillor Bartlett

Seconded by Councillor McGill

THAT the minutes of the meeting of Council dated June 26, 2019 be adopted as printed.

Carried

2. Southwest Middlesex Council Special Meeting Minutes – June 27, 2019

#2019-0362

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT the minutes of the special meeting of Council dated June 27, 2019 be adopted as printed.

Carried

## **6. BUSINESS ARISING FROM THE MINUTES**

Question related to Ministry of Natural Resources and Forestry submission for Sunday Gun Hunting

## **7. VOUCHERS**

Vouchers for June 13 to July 3, 2019 to be presented

#2019-0363

Moved by Councillor Vink

Seconded by Councillor Carruthers

THAT accounts as presented by the Treasurer in the amount of \$1,921,597.28 be received.

Carried

## **8. ACTION CORRESPONDENCE**

None

## **9. STAFF REPORTS**

### **a. Fire**

#### **1. SWM Fire Department Incident Report – 19-031 to 19-041**

#2019-0363a

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the SWM Fire Department Incident report 19-031 to 19-041 is received.

Carried

### **b. Administration**

#### **1. Thames Valley District School Board – Rural High Schools**

#2019-0364

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT Council receive the Thames Valley District School Board Rural High Schools report for information; and

THAT Council establish a school advisory committee and approve the draft terms of reference with the following amendments:

Ex-officio to include mayor and deputy mayor

Voting Members include representative from the GDHS for the alumni membership

Representatives from Feeder Schools can include St. Charles, Caradoc Elementary

Amend residents & parents to stakeholders.

; and further

THAT Council appoint the following Council members: Councillors McGill and Sholdice as members of the school advisory committee, and further

THAT staff be directed to request community representatives to sit on a school advisory committee and report back to Council.

Carried

Deputy Mayor Wilkins has left the meeting at 2:44 p.m.

Deputy Mayor Wilkins returned to the meeting at 2:46 p.m.

## 2. Economic Development Strategy Request for Proposal Results

#2019-0365

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT Council award McSweeney & Associates with the contract to research, prepare and implement an Economic Development Strategy for Southwest Middlesex, at an estimated cost of \$44,780.00.

Carried

Council recessed at 2:54 p.m.

Council resumed at 3:01 p.m.

## 3. Provincial Efficiency and Effectiveness Funds

#2019-0366

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT council defer consideration of the report on Provincial Efficiency and Effectiveness Funds.

Carried

4. Silver Dove – Site Plan Agreement

#2019-0367

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowells

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Silver Dove Estates, Sandra Mary Benjamins and John Simon Benjamins for lands located at 4838 Switzer Drive, Appin Ontario.

Carried

c. Building

None

d. Finance

1. Solid Waste Financial Information

#2019-0368

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

That council receive the solid waste financial information report.

Carried

2. Request for Sewer Forgiveness

#2019-0369

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the sewer fees totaling \$1,087.36 for customer #2104644503 be reimbursed.

Carried

e. Facilities and Recreation

1. Appin Ball Teams – Partial Refund Request

#2019-0370

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT Council directs staff to refund Appin ball teams for the portion of home games cancelled due to the broken ball light tower not being replaced until mid-season.

Carried

2. Mould Remediation RFP Results

#2019-0371

Moved by Councillor Carruthers

Seconded by Councillor McGill

THAT Council directs staff to award the contract for remediating the mould at the Municipal Office and the Ekfrid Community Centre to Diresco at a quoted price of \$49,950.00 +HST; and

THAT Pinchin Ltd. provides oversight inspections and post-occupancy air sampling on this project at a quoted price of \$4,810.00 +HST.

Carried

f. Public Works

1. County Road & Bridge Assumption Study 2020 – Consideration of Local Roads to be added to the County Road System

#2019-0372

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT council approves the following Road Sections as submissions to the County of Middlesex CRAS Study;

- Parkhouse Road (Dundonald to Melbourne Rd)
- Olde Road (Dundonald to Melbourne Rd)
- Simpson Road (Longwoods Road to Thames River)
- Pratt Siding Road (Longwoods Road to County Road 20)

Carried

2. City Wide Works/Work Order/GIS Module Purchase, Asset Management

#2019-0373

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT council approves the purchase of the CityWide Work Order/GIS Modules, at a cost of \$51,270.80;

AND that the funding allocated budgeted for the GPS purchase be used for the purchase, with the difference be funded through the Provincial Government Efficiency Funding.

Carried

3. Curbside Collection of Solid Waste and Recyclables

#2019-0374

Moved by Councillor Vink

Seconded by Councillor Carruthers

THAT council extend the curfew of the meeting

Recorded Vote

Councillor Cowell - No

Mayor Mayhew - Yes

Councillor McGill - Yes

Councillor Sholdice - Yes

Councillor Vink - Yes

Deputy Mayor Wilkins - Yes

Councillor Bartlett – Yes

Councillor Carruthers - Yes

Carried

#2019-0375

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT council approves Option B as provided by Waste Management for manual weekly curbside collection of waste and recyclables transitioning to automated weekly collection of waste and recyclables in Fall of 2020 .

Recorded Vote

Councillor Vink - No  
Deputy Mayor Wilkins - Yes  
Councillor Bartlett – Yes  
Councillor Carruthers - Yes  
Councillor Cowell - Yes  
Mayor Mayhew - Yes  
Councillor McGill - Yes  
Councillor Sholdice – No  
Carried

Item 10 - Reports of Committee and Item 12 – Information Correspondence to be taken at future meeting as unfinished business.

#### **10. REPORTS OF COMMITTEES**

1. Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019

#### **11. UNFINISHED BUSINESS**

None

#### **12. INFORMATION CORRESPONDENCE**

1. News Article - Farmers left paying for “flawed” drainage report
2. Glencoe & District Historical Society Summer 2019 Newsletter
3. O.P.P. Publication concerning the Good Samaritan Drug Overdose Act
4. SWIFT News – 2019 Spring Edition
5. ConnexOntario program and product information
6. Town of Oakville resolution concerning Traffic Calming and Speed Limit Review
7. News Article - It is boom time in Canada’s cannabis belt
8. CN Rail notification of temporary/unusual rail traffic through Southwest Middlesex starting July 5, 2019

#### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

Councillor Cowell is now absent from the meeting at 4:56 pm

Notice of Motion – Councillor Vink – June 26, 2019 council meeting:

#2019-0376

Moved by Councillor Vink



Seconded by Councillor Sholdice

THAT Southwest Middlesex Council request that the County of Middlesex reduce speeds on Longwoods Road approaching Wardsville east of Dogwood Road; and

THAT Southwest Middlesex Council request that the County of Middlesex undertake tree branches trimming along Longwoods Road approaching and within Wardsville.

Carried

Councillor Carruthers gave Notice that at the July 31, 2019 meeting he would be making the following motion:

“THAT council rescind provision C. 3. Of Waste Management By-law”

**14. NOTICE OF FUTURE MEETINGS (subject to change)**

- July 31, 2019 – 6:15 p.m. – McLean/Switzer McLean Drains
- July 31, 2019 – 7:00 p.m. – Planning/Council
- August 14, 2019 – 1:30 p.m. – Council
- August 28, 2019 – 7:00 p.m. – Planning/Council

**15. CLOSED SESSION (Committee of the Whole)**

No Closed session.

**16. BY-LAWS**

1. By-law No. 2019/075

Being a by-law to establish the terms of reference for the Local School Advisory Committee

2. By-law No. 2019/076

Being a by-law to authorize the Mayor and the Administrator/Clerk to enter into a contract with Waste Management

3. By-law No. 2019/077

Being a by-law to authorize the Mayor and the Clerk to enter into a site plan agreement with John Simon Benjamins, Sandra Mary Benjamins and Silver Dove Estates on the property known municipally as 4838 Switzer Drive, Southwest Middlesex, ON.

4. By-law No. 2019/078

Being a by-law to prescribe standards for the maintenance and occupancy of property, to provide enforcement of the standards and to appoint a property standards committee.

5. By-law No. 2019/079

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 10, 2019)

#2019-0377

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

That By-law No. 2019/075 to By-law No. 2019/079 be given first, second, third and final readings.

Carried

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at 5:04 p.m.

---

Mayor

---

Clerk